

ORDINANCE NO. 20-B

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CAMBRIDGE, IOWA, 2014 BY ADDING A NEW CHAPTER, CHAPTER 140, TO THE CODE GOVERNING DRIVEWAYS AND PARKING PADS.

BE IT ENACTED by the City Council of the City of Cambridge, Iowa:

CHAPTER 140 (DRIVEWAYS AND PARKING PADS). The Code of Ordinances of the City of Cambridge, Iowa, (date) is amended by adding a new CHAPTER, numbered 140 entitled DRIVEWAYS AND PARKING PADS, which is hereby adopted to read as follows:

DRIVEWAYS AND PARKING PADS

140.01	Definitions	140.05	Locations
140.02	Permit	140.06	Design Standards
140.03	Fee for Permit	140.07	Inspection and Approval
140.04	Driveway and Parking Pad Requirements	140.08	Maintenance

140.01 DEFINITIONS. For use in this chapter, the following terms are defined:

1. "Driveway" means that part of any approach for motor vehicles on private property that extends from the roadway of the public street to the garage or other point of termination on the private property.
2. "Parking pad" means area upon a property located on a side or rear yard with a hard surface, or minimum acceptable surface material intended for parking a vehicle, recreational vehicle or recreational mobile structure.
3. "Hard surface" or "hard surface paving" means surfacing with Portland cement concrete (PCC), asphalt/bituminous concrete (HMA or ACC), permeable pavers, or other hard surface material as approved by the City.
4. "Minimum acceptable surface material" means crushed rock at a minimum of 1.5 inch of road stone.
5. "Vehicle" in this chapter means automobile, truck, van or motorcycle.
6. "Recreational vehicle or recreational mobile structure" in this chapter means motorhome, all-terrain vehicle, snowmobile, marine craft, camper or trailer.

140.02 PERMIT. A permit is required for installation, expansion, repair or replacement for a driveway or parking pad. A written application for the permit shall be filed by the property owner with the City Clerk. The application shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the

proposed plan which shall include the depth, width and type of surfacing material to be used. Grading and other site preparations for a driveway or parking pad are not allowed until all requirements and fees have been received by the City, and the permit has been issued by the City of Cambridge. Each permit shall expire six (6) months after the date of issuance, if the driveway or parking pad is not constructed within that time.

140.03 FEE FOR PERMIT. Before any permit is issued, the property owner shall pay any permit fee established by resolution of the Council.

140.04 DRIVEWAY AND PARKING PAD REQUIREMENTS. The following items are required before installation, installation, expansion, repair or replacement of a driveway or parking pad:

- A. Completed application form. Forms are available at City Hall or online.
- B. Site Plan. Two (2) copies of a site plan that includes the location, setback, slope, and proposed elevations of the driveway or parking pad installation.

140.05 LOCATIONS. Residential driveways and parking pads must be located on the same lot as the residence being served.

- A. Residential driveways and parking pads will not be installed in an area that will disrupt the natural flow of water.
- B. Parking pads will not be placed around public drainage or utility easements.
- C. Primary location of parking pads shall be on the garage side in a side yard; subject to lot size availability and the discretion of the Zoning Administrator.
- D. All new single – and two-family residential structures shall have all portions of the driveway located between the front yard setback line and the roadway covered with hard surface material.

140.06 DESIGN STANDARDS. All driveways and parking pads shall be constructed in accordance with requirements adopted by the City.

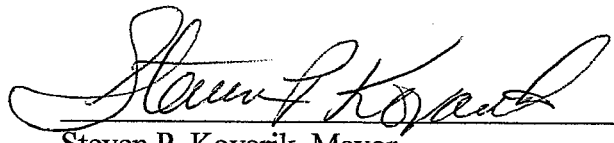
- A. Driveway approach width must be at least twelve (12) feet wide but no more than twenty-four (24) feet wide.
- B. All new single – and two-family residential structures shall provide hard surface parking areas for the parking of a minimum of two vehicles per structure or unit.
- C. Driveway and parking pad surfaces shall only be surfaced with the minimum acceptable surface material, hard surface or other hard surface material approved by the City.
- D. Parking pads must be as large as the item or vehicle being parked on the surface.

140.07 INSPECTION AND APPROVAL. The property owner shall notify the City and request the City to inspect the driveway or parking pad construction project when the driveway or parking pad forms are in place and before any paving material is poured. The property owner shall provide the City with at least 24 hours prior notice before an inspection is desired. The driveway or parking pad must be inspected and approved by the City within thirty (30) days after

completion of the work, and the City shall keep a record of such approvals. If the City refuses to approve work, it must be corrected immediately so that it will meet approval. If the work has been done improperly, the City shall have the right to finish or correct the work and the Council shall assess the costs to the property owner. Such assessments shall be collected with the general property taxes and in the same manner.

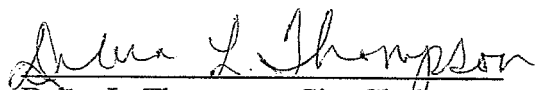
140.08 MAINTENANCE. Driveways or parking pads, must be maintained. Properly maintained surfaces will not have vegetation growing through it and/or will not be fully or partially covered with dirt. Hard surfaces shall not be allowed to degenerate to a point where there is loose gravel, broken up pavement or potholes present. Failure to maintain the driveway or parking pad surface will be considered a nuisance and will be abated by the abatement procedures as outlined in Chapter 50 of the City of Cambridge Code of Ordinances.

Passed by the Council the 8th day of September, 2020 and approved this 8th day of September, 2020.



Steven P. Kovarik, Mayor

ATTEST



Debra L. Thompson, City Clerk